**TAMILNADU TRANSMISSION CORPORATION LIMITED**
**(A Subsidiary of TNEB Ltd)**
**OPERATION CIRCLE/SOUTH/GUINDY/CHENNAI-32**
**SPECIFICATION NO: EE/O/ Guindy 400kV GIS SS/LT.No: 02 /26-27**

**1. Name of the work:**

Housekeeping for 400/230 kV Guindy GIS SS for the period of 4 months from the date of utilization.

| Sl.No | Description of work | Unit | Estimated Rate (Rupees) | Qty | Amount |
|---|---|---|---|---|---|
| 1 | **Sweeping and mopping of the office floors (Flooring with ceramic / marble / granite tiles)** steps, staircases, handrails with scented cleaning agents including clearing and disposal of waste papers daily, Dusting and cleaning of files records in racks, furnitures for twice in a week, cleaning of all partition walls, ceilings [Brick, Wooden & Aluminum, Glazed],Staircase, hand rails, doors, windows, blinds, Name boards, Electrical fittings viz. Tube Lights, fans, Electrical fixtures, switch boxes etc, removal of cobweb once in a month collecting and disposing all the waste to outside of the Office complex, with all general cleaning inside the office Floors etc… complete as directed by the Engineer at site including the cost of all labour, labour uniforms, lead, lift, T&P, cost of all consumable materials such as cleaning powder, Broom sticks, Cobweb sticks, Bamboo baskets, Swabs, Mops, Dungry cloth, Buckets, cost of all consumables etc. complete. (1336.28 sqm x 25days x 4months) | **1 $m^2$** | | 133628 | |
| 2 | **Sweeping and mopping of the office floors (Flooring with cement mortar)** steps, staircase, handrails with scented cleaning agents including clearing and disposal of waste papers and debris daily, Dusting and cleaning of files records in racks furnitures for twice in a week, cleaning of all partition walls, ceilings [Brick, Wooden & Aluminum, Glazed],Staircase, hand rails, doors, windows, blinds, Name boards,Electrical fittings viz. Tube Lights, fans, Electrical fixtures, switch boxes etc, removal of cobweb once in a month collecting and disposing all the waste to outside of the Office complex, with all general cleaning inside the office Floors etc… complete as directed by the Engineer at site including the cost of all labour, labour uniforms lead, lift, T&P, cost of all consumable materials such as cleaning powder, Broom sticks, Cobweb sticks, Bamboo baskets, Swabs, Mops, Dungry cloth, Buckets, cost of all consumables etc. complete. ( 560.18 sqm x 25days x 4months) | **1 $m^2$** | | 56018 | |
| | | | | | |
| 3 | **Sweeping areas** collection and removal of garbage and wastes from campus to outside office complex and cable gallery daily, all general outdoor cleaning with sprinkling of water, including removal of weeds and unwanted materials as directed by the Engineer at site including the cost of all labour, labour uniforms lead, lift, T&P, cost of all materials such as coconut brooms, Bamboo baskets,cost of all consumables etc..(3043.73 sqm x 25days x 4months) | **1 $m^2$** | | 304373 | |
| 4 | **Maintenance charges for cleaning the wash basins, water closets, urinals** and floor and wall tiles by spraying of disinfectant and placing camphor balls and urinal scented screen in the urinals and wash basins, sweeping and cleaning the floor surface and side wall surface, gratings, neatly cleaning the sanitary duct, removing dirt/refuge and cobwebs and sweeping away the stagnated water at periodic intervals, including carrying out of other miscellaneous works during lean hours as directed by the Engineer incharge including materials for cleaning except phenyl. The toilet should always be clean, neat and tidy without any odur or foul smell. **( 3 times in a day).** | | | | |

| | | | | | |
|---|---|---|---|---|---|
| a | **Toilet floors** ( includes cleaning ofwall tiles & doors / ventilators, removal of cobweb) (28.86qm x 25days x 4 months) | **1 $m^2$** | | 2886 | |
| b | **Water closets** (IWC / EWC) (4Nos. x 25days x 4 months) | **Each** | | 400 | |
| c | **Urinals cleaning** & providing scented urinal screen, coloured. (3Nos. x 25days x 4 months) | **Each** | | 300 | |
| d | **Washbasins** (7Nos x 25days x 4 mmonths) | **Each** | | 700 | |
| 5 | **Rodent Control for the entire building shall be carried out once in a month, as and when required including removal of dead rats daily, cleaning and spraying with chemicals and as directed by the engineer at site (12 services per year). 632.15 sqm x 4 times** | **1 $m^2$** | | 2528.62 | |
| 6 | **General Disinfestations Work** for the control of Cockroaches and other insects (spread of any virus) in office area ,once in 3 months using approved disinfectants, (4 services per year) 632.15 sqm x 1 time | **1 $m^2$** | | 632.154 | |
| 7 | **Replacement of damaged or worn out plumbing fixtures** with necessary adaptors. The rate includes the cost of all materials, labour, lead, lift etc., complete using the ISI Brand. | | | | |
| a | 15mm dia CP taps ( Short Body) | **No** | | 1 | |
| b | 15/12mm CP Pressing cock | **No** | | 1 | |
| c | CP coated pillar tap | **No** | | 1 | |
| d | CP Coated angle cock tap | **No** | | 1 | |
| e | 20mm dia GM Valve | **No** | | 1 | |
| f | 25mm dia GM Valve | **No** | | 1 | |
| g | 32mm dia GM Valve | **No** | | 1 | |
| h | Urinal spreader | **No** | | 1 | |
| i | Spindle | **No** | | 1 | |
| j | Water Waste line hose | **No** | | 1 | |
| k | Flexible water connection hose | **No** | | 1 | |
| l | CP Coated Health faucet | **No** | | 1 | |
| 8 | **Replacement of damaged or worn out Electrical fittings** and accessories with internal wiring if any. The rate includes the cost of all materials, labour, lead, lift etc., complete using the approved quality with guarantee. | | | | |
| a | 20W 4 feet LED fitting with LED | **No** | | 1 | |
| b | AC Exhaust Fan 300mm(12") Sweep (Heavy duty) | **No** | | 1 | |
| c | AC Exhaust Fan 450mm(18") Sweep (Heavy duty) | **No** | | 1 | |
| d | 5 Amps Flush type switch | **No** | | 1 | |
| e | 16 Amps Flush type switch | **No** | | 1 | |
| | **Work value** | | | | |
| | **GST(as applicable)** | | | | |
| | **Total in Rs.** | | | | |

The quotation should reach this office **on or before 14.00 Hrs on 23.11.2026** and will be opened on the same day at **14.30 Hrs**.

## 2. EMD:

**EARNEST MONEY DEPOSIT:**

An amount of **Rs.4030/- (Rupees Four thousand and thirty only )** shall be remitted as Earnest Money Deposit by a **CROSSED DEMAND DRAFT** payable to

"**THE SUPERINTENDING ENGINEER/ OPERATION / CHENNAI SOUTH /TANTRANSCO payable at CHENNAI**.

Earnest Money Deposit will not carry any interest. The Earnest Money Deposit will be refunded to the unsuccessful tenderers on application to the Executive Engineer/Operation/400kv Guindy GIS SS after intimation of the rejection/ non-acceptance of tender. CHEQUE will not be accepted towards E.M.D. The tenders will be rejected if E.M.D. is not paid in the prescribed manner above.
Full exemption given from the payment of EMD to;

(i) The Small Scale Industrial units located within the State and Registered with the Tamil Nadu Small Industries Development Corporation or the National Small Industries Corporation (NSIC) or **Acknowledgement issued for the Entrepreneur Memorandum part-II** obtained from the District Industries centers in respect of those items for which the Registration Certificate / **Acknowledgement** has been issued

ii) Departments of the Government of Tamil Nadu and Undertakings and Corporations owned by the Government of Tamil Nadu.

(iii) Labour Contract Co-operative Societies.

(iv) Tiny Industries classified under SSI registered with the state of Tamil Nadu and Registration Certificate issued by Department of Industries and Commerce / Government of Tamil Nadu.
(v) Small Scale Industrial units located outside the State and such of those units registered with National Small Industries Corporation in respect of the items manufactured by them.

- Those tenderers who are exempted from payment of EMD shall enclose/submit an undertaking in lieu of EMD in a Non-judicial Stamp paper of value not less than Rs.80/- (Rupees Eighty only) in the form as per Schedule enclosed to the effect to pay as penalty an amount equivalent to EMD or an amount equal to the loss incurred whichever is high in the event of non fulfilment or non-observance of any of the conditions stipulated in the contract consequent to such breach of contract.

- CHEQUE will not be accepted towards EMD and the tenders shall be rejected if EMD is not paid in the prescribed manner

The Earnest Money Deposit made by the Tenderer will be forfeited if:-

a. he withdraws his tender or backs out after acceptance.
b. he withdraws his tender before the expiry of validity of the offer, the period specified in the Specification, or fails to remit the Security Deposit.
c. he violates any of the provisions of the regulations contained herein.

In the event of document furnished with the offer being found to be bogus or the document containing false particulars then the EMD paid by the tenderer will be forfeited in addition to blacklisting them for future tenders/contracts in TANTRANSCO.

## 3. Bid Qualification Requirement:

1. The intending tenderer should furnish proof for having done similar works during last 5 years elsewhere in TANTRANSCO or in any Private sector or Government bodies. The performance certificate from end users in support of the above shall be attached with the offer.

2.The receipt for having paid the Earnest money deposit of **Rs.4030/- (Rupees Four thousand and thirty only )** in the office of the **THE SUPERINTENDING ENGINEER/ OPERATION / CHENNAI SOUTH /TANTRANSCO payable at CHENNAI** /Chennai or valid proof for exemption from payment of EMD as per the EMD clause (2) should be kept in the outer cover along with Tender cover. The tender of the contractor who does not fulfil the above conditions will be rejected.

## 4. CONDITIONS OF THE CONTRACT:-

The tenderer should quote the rate for all, covered by the enclosed schedule. The rates should be quoted in figures and in words without room for any ambiguity. The contractor may visit the area before quoting his rate.

The tender in sealed cover superscripted as "Sealed tender, for the name of the work, due date etc," should be addressed to **EE/O/Guindy and submitted at the office before 14.00hrs on 23.11.2026.**

The tender will be opened at **14.30 hours** on the **due date 23.11.2026** in the presence of such of the tenderers or their representative who are present. In the event of the specified date of Bid Opening being declared a holiday for the Tender Inviting Authority, the bids will be opened at the appointed time and location on the next working day.

The **EE/O/Guindy** reserve the right to reject any or all the tenders without assigning any reasons.

PAN & GST number shall be furnished along with the tender.

The following documents should be enclosed in the outer cover

(a) A copy of GST registration certificate

(b) A copy of PAN

(c) A copy of EST & EPF registration certificate

A Copy of Labour Licence

## 5. PAYMENT:-

Payment shall be made every month. The bill will be paid by Asst. Accounts Officer/Expr. ,Operation /South Chennai within a reasonable time.

## 6. SECURITY DEPOSIT:-

The successful tenderer will have to pay a Security Deposit of 5% of the value of the

contract in the form of Demand Draft/Banker's Cheque within 30 days from the date of receipt of purchase order in form of DD in favour of **THE SUPERINTENDING ENGINEER/ OPERATION / CHENNAI SOUTH /TANTRANSCO**, Chennai-78. Earnest Deposit money paid, if any, will be adjusted towards security deposit .The Security Deposit made by the successful tenderer will not bear any interest.

Failure to comply with the terms regarding security deposit set out in the purchase order within the stipulated time by the successful tenderer will result in the cancellation of the purchase order with for feature of EMD without any further reference to the suppliers and order will be made to L2 tenderer. Belated payment of SD shall not be accepted.

7. **LIQUADATED DAMAGES:-**

If the supplier fails to deliver the items/materials within the time specified in the contract or any extension there-of, the purchaser shall recover from the supplier as liquidated damages, a sum of HALF PERCENT (0.5%) of the contract price of the delayed / undelivered items / materials for each completed week of delay.

The total liquidated damages shall not exceed TEN PERCENT (10%) of the total contract price of the items/materials so delayed/undelivered. The date of receipt of materials at stores will reckoned as date of delivery for this purpose. Where ever the suppliers does not commence supply as agreed to the EMD/SD paid by the tenderer shall be forfeited in terms of the purchase order and his name black listed after due notice. His bad performance should be recorded for reference in future ordering. In additions, the difference in price agreed to by the failed supplier and the higher rate at which the materials are to be procured from the others because of the failure of the ordered supplied shall be recovered from the failed supplier.

**8. PERIOD OF CONTRACT:**

The period of contract is for **4 months** from the date of utilization.

**9. COURTSUIT:**

No suit or any proceedings in regard to any matters arising in any respect under this contract shall be instituted in any court.

**10. SHEDULE OF ITEMS:**

The tender should be submitted only on the schedule form issued from this office which is enclosed herewith. The tenders received in other forms will be summarily rejected.

**11. GOODS AND SERVICE TAX (GST):**

GST Registration Number: TANTRANSCO has migrated into GST regime on 15.06.2017 by duly uploading various mandatory data as required by the GST portal. The provisional ID issued to TANTRANSCO is 33AADCT4784E1ZC. The details are also posted in TANTRANSCO web portal.

**12 . EPF / ESI:**

**EPF**

a) The Contractor should have taken separate EPF main code number;

**ESI**

a) As certain TANTRANSCO are covered under ESI Act 1948, the contractor who desires to take up works contract for and inside the TANTRANSCO which comes under the purview of ESI Act 1948 is required to comply with all the provisions stipulated to ESI Act 1948.

b) The contractor should have taken separate ESI main code number.

c) The contractor should be responsible for the payment of necessary ESI contributions – both Employer's and Employee's contributions as per the provisions of the ESI Act in respect of the actual workers engaged for the specified works.

d) The contractor shall submit necessary returns to the ESI Organization within the stipulated time as required under the said ESI Act.

e) The contractor shall produce the proof of payment of contributions -both Employer's and Employee's contributions made to ESI Organization in order to claim the bills for the respective work.

f) The contractor shall be fully liable to meet and fulfill all the relevant provisions of the ESI Act in respect of the execution of the Tendered work.

g) In case the contractor fails to fulfill any of the statutory provisions of the ESI Act the performance of the said Contractor in this regard will be noted for all future Contracts of TANTRANSCO.

**13. ACCIDENT AND DAMAGES:**

1. In case of any accident caused to any person including the contractor and Board's workmen or damage to any property equipment's in the course of the execution of the contract, the contractor will be solely held responsible for payment of compensation, Medical aid etc., In case the contractor fails to pay compensation within a reasonable time, the Board may settle the claims and arrange to recover the same from the contractor's bill.

2. The contractor shall be solely held responsible to pay accident compensation to his employee or the public etc., from any cause what so ever. He shall indemnify the TANTRANSCO against such accidents and shall take all steps to ensure insurance charges against all such claims.

**14. ARBITRATION:**

There will be no arbitration and the decisions of the Executive Engineer/Operation/400kv Guindy GIS SS will be final in case of any dispute between the contractor and the Corporation.

## 15. SUB-LETTING OR TRANSFER:

The contract should not be sublet to any other persons or transferred to Power of Attorney authorizing other to receive the payment.

The contract rate once agreed will be final, fixed and firm during the contract period.

## 16. REJECTION OF TENDERS:

The tender is liable to be rejected if it is:

1) Not accompanied by the requisite Earnest Money Deposit or proof followed
2) Incomplete and evasive.
3) Not properly signed by the tenderer
4) From any black listed firm or contractor
5) Received by e-mail or any other form of soft copy.
6) Received after the expiry of the due date & time
7) Not in conformity with Board's service or local authority.
8) From a tenderer whose past performance or vendor rating is not satisfactory.
10) Received without superscription as prescribed in the specification
11) If the offer is made for the part of the material and not the whole of the material covered under the specification.

## 17. POWER TO RELAX:

Notwithstanding anything contained in any of these regulations the Executive Engineer/Operation/400kv Guindy GIS SS shall have the right to relax or waive any of the condition stipulated in the tender specification.

## 18. INDEMNITY BOND:

The successful tenderer should furnish the indemnity bond to a value of Rs.500/- Non-judicial stamp paper in the following form before taking up the work.

I/We----------(contractor)do hereby indemnify the Executive Engineer/Operation/400kv Guindy GIS SS against any damages, injury persons equipment's or property resulting from any accident and agree to apply provisions of Workmen's compensation act and take steps to proper insure against any claims there under.

## 19. COMPLAINTS:

If the contractor fails to fulfill the terms and conditions of the contract or unable to continue the work the corporation has got the right to engage other agency for the work and the resultant excess expenditure of any incurred by the Board, will be recovered from the

contractor either from his security deposit or from the outstanding bills. The contract is liable to be terminated if the tender withdrawn or not taking up the work within a week after executing the K2 Agreement

**20. DISCIPLINE:**

The contractor and his staff should observe strict discipline and decorum while on duty. Any notice to the contractor shall be deemed to have been served sufficiently and properly if the notice is given directly in writing or left at his/ her usual or last known place of the above business, as well as displayed on the notice board of this office.

**21. EVALUATION:**

The tender will be evaluated for the total price of all the units/items including taxes.

**22. AGREEMENT:-**

The successful contractor is requested to execute an agreement in the non-Judicial stamp paper of Rs.200/- (Rupees Two hundred only) for the fulfilment of the contract. Only after execution of agreement, payment will be made.

**23. BILL PAYMENTS:**

Payment will made within a reasonable time against your bill claimed at the end of each month. The payment will be made by Cheque/Demand draft in any one of the commercial banks or their branches in Tamil Nadu as may be decided by the TANTRANSCO from time to time. Exchange commission if any will be to your account. Proportionate cut in labour charges will be enforced for the days on which the labour is not supplied.

The Earnest Money Deposit and the security deposit amount collected will be released after completion of work and within reasonable time.

**24. GENERAL CONDITIONS:-**

a. The personnel should be made available on all days including Sundays as directed by the Engineer at site (25 days / month).
b. The contractor should provide minimum 4 persons for all days including Sundays as directed by the Engineer at site (25 days / month).
c. The contractor shall furnish the details of persons engaged for the work and also the details of persons who could be arranged as substitute when the existing persons are going on leave.
d. All payments such as salary, daily beta allowances etc., for the persons shall be paid by the contractor.
e. At the time of any accident to the person employed by the contractor it is the full responsibility of the contractor to see that necessary compensation is settled besides arranging required medical aid to the injured persons.
f. The contractor shall be responsible for any violation of the provision of the contract by him/her or persons.
g. In case of dispute, the decision of the Executive Engineer /Operation/400 kV Guindy GIS SS will be final and binding.

h. The contract is non – transferable.
i. Any notice to the contractor shall be deemed to have served sufficiently and properly if the notice is given directly in writing or left at his /her usual or last known place or abode of business as well as displayed on the notice board of this office.
j. The persons should be available for work normally between 8:30AM to 3:30PM, if the persons are not provided ,proportionate charges will be deducted.
k. The contractor and staff should observe strict discipline and decorum, while on duty.
l. The engaged person should be provide Identity such as Aadhaar card and also valid insurance should be taken by the contractor.

The firm should not increase the rate during the contract period on any account.

**25. SAFETY REGULATION**

a) The contractor, at his own expense, shall arrange for the safety provisions as per Safety Code framed from time to time and shall at his own expense provide for all facilities in connection therewith

b) The contractor shall observe all precautions against accidents and injuries while his workmen at works as required by the relevant rules and it should be the obligation of the contractor to pay compensation, if any, to the workers as per the TANTRANSCO in this regard. The contractor should insure all his workmen against any accident or injury in respect of this work. TANTRANSCO will not be responsible for any accidents to the labourers employed by the contractor due to their negligence, carelessness, and non-observance of rules.

c) The CONTRACTOR shall indemnify TANTRANSCO against all loss or damage sustained by the TANTRANSCO resulting directly or indirectly from his failure to give intimation in writing to the concerned Statutory authorities within the stipulated time under the provisions of the relevant Act as per the provision of the Employee Compensation Act derived by the TANTRANSCO official or the Competent Authority.

d) In the event of an accident in respect of which compensation may become payable under the Employee Compensation Act whether by the CONTRACTOR or by TANTRANSCO as principal it shall be lawful for the TANTRANSCO official to retain out of money due to and payable to the CONTRACTOR such, sum or sums of money as may, in the opinion of the said TANTRANSCO official be sufficient to meet such liability. The opinion of the TANTRANSCO official shall be final in regard to all matters arising under this class.

e) In case of accident to any workmen of contractors in the course of handling materials or equipment, the contractor should bear necessary compensation that should be awarded to the persons involved in the accident besides arranging immediate medical aid. In case of failure to pay the compensation within the reasonable time, TANTRANSCO will settle the claim and arrange to recover the same from contractors pending bills.

**26. Validity:**

Validity period 120 days.

**Executive Engineer**
**Operation**
**400kV Guindy GIS SS**